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OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

14 June 1973

1. Present were:

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2. Pertinent Items of Interest:

a. Retirements

The Director of Security advised that in addition to the [REDACTED] 25X9
Agency employees already in process for retirement, the
Office of Personnel has received an additional [REDACTED] applications 25X9
for retirement by 30 June 1973.

b. Management

Mr. Colby has again initiated the luncheon program wherein
he meets with junior personnel at the office level throughout
the Agency. These luncheons have proven beneficial in that
they provide a means whereby Mr. Colby is able to more
accurately gauge the morale of the Agency as well as
providing him with a feel for where the Agency stands not
only internally but in relation to other departments and
agencies of government.

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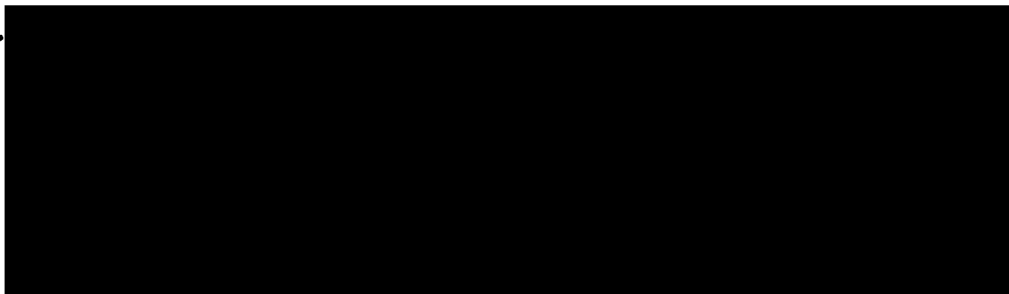
c. Weekly Report to DD/M&S

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Mr. [REDACTED] commented that the Weekly Report to the DD/M&S has improved greatly in quality over the past month. The number of submissions from the various components has also increased. Mr. Osborn said that the report was especially important because it reflected the substantive work of the Office. He expressed his appreciation of the combined effort and encouraged all components to keep up the good work.

d.

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e. Drugs

A Headquarters Drug Notice will soon be promulgated throughout the Agency. The Notice is currently being coordinated with the Office of Personnel and the Medical Staff. The Notice will reflect the Agency's official position on the drug problem from a Security viewpoint.

f. Retirement Luncheon

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Mr. [REDACTED] informed that a retirement luncheon for Mr. [REDACTED] is being held at the Golden Ingot in Fairfax, Virginia, on 19 June. Advisement of attendance should be made to [REDACTED] secretary.

The Director interjected that with all of the retirements taking place, it was impossible for him and Mr. [REDACTED] to 25X1A attend them all for obvious reasons. He said, however, that he appreciated the fine work which everyone retiring had contributed over the years to the credit of the Office and expressed his regret that he could not attend each one personally.

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g. CBS Documentary

On the 17th of June, CBS is going to present a documentary narrated by Dan Rather on the impact of Watergate on the government, especially those agencies and departments directly involved. Of special note is a 3 to 4 minute sequence showing Gate No. 1. Mr. Osborn and Mr. [REDACTED] were on 25X1A hand to observe the filming.

h. [REDACTED]

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i. Ames Building

PTOS is investigating several minor incidents of vandalism and theft at the Ames Building. There is nothing to indicate that these incidents are related to the six telephone lines which were recently vandalized there.

j. Training to Combat Terrorism

The Terrorist Training Course was recently completed. As a result of this course, the Office has identified several outstanding young OS careerists for participation in the program. Mr. [REDACTED] reported that the Office's attempt to unify support in this area was enhanced during the past week. OS rendered guidance to the Western Hemisphere at [REDACTED] which resulted in a favorable impression made upon the CI Staff and WH.

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k. Assignments

25X1A [REDACTED]

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is leaving NPIC for assignment at CFO. Mr. [REDACTED] said 25X1A that work on the reorganization is continuing and, as he indicated last week, a meeting will soon be held in the auditorium for all OS personnel. At this meeting, all facets of the reorganization will be explained. Assignment of personnel to the various positions will also be made.

1. Chief, A&TS

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Mr. [REDACTED] indicated that the initial running of the Counter-terrorist Course elicited favorable comments from all concerned. The one problem surfaced is the difficulty in covering the material in the time allowed.

m. Equipment

The new Communications Console will be installed in the Security Duty area in the very near future.

n. Trends and Highlights Course

A recent attendee reported that the OS presentation was enthusiastically received by everyone present, especially by the Agency's Career Trainees. The OS briefings elicited the most interest and was the subject of many questions during and after the formal presentation.

o. Overseas Activity

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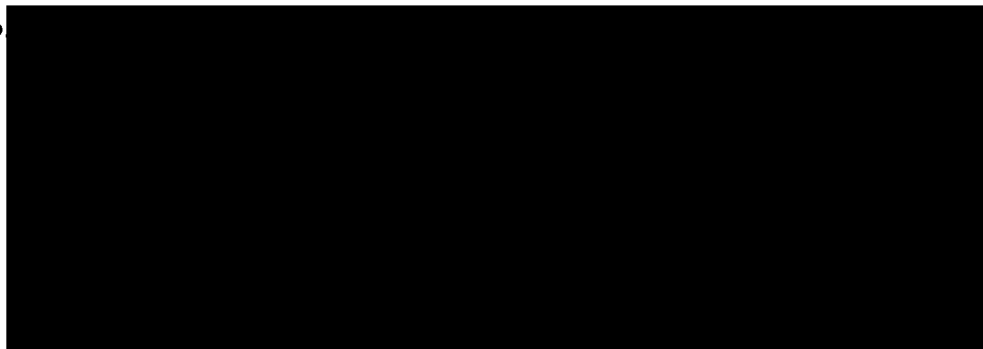
The Technical Division currently has five [REDACTED] 25X1A [REDACTED] teams overseas on TDY. Another team will shortly depart for Africa where it will install acoustic protective systems at pertinent locations.

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q. Retirement Interviews

A special task team of ten Security Officers has been assigned to expeditiously handle the Security out-processing of the large number of employees leaving the Agency by 30 June 1973. In the first three days of the program, [REDACTED] of these employees were interviewed and debriefed. It is anticipated that [REDACTED] persons will be processed by 15 June.

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The Director requested that, at the end of the crash program, he be furnished with a brief summary of the problem cases encountered, if applicable.

r. Case File Retrievals

SR&CD has initiated an intensified program to locate fourteen missing files. This successful exercise is done at this time on a yearly basis.

s. NPIC Fire Drill

A recent fire drill at NPIC resulted in [REDACTED] persons exiting the building in 6 1/2 minutes.

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t. Annual OS Report

The Office has received from the Plans Staff, DD/M&S a call for our annual report. The deadline is 1 September.

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Instructions will be forwarded to the DD's and Staff Chiefs on the afternoon of 14 June.

u. Awards

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The Director of Security recently attended an Honor Awards Ceremony at which the Office was well represented. On this occasion, [REDACTED] received Intelligence Medals of Merit.

v. Agency Funding Projection

See Attachment, if dissemination is applicable.

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2	A/EO	15 JUN 1973	<i>[Signature]</i>
3	D/Security 25X1A	18 JUN 1973	<i>[Signature]</i>
4	DD/Security	18 JUN 1973	<i>[Signature]</i>
5			
6	Mr. <i>[Redacted]</i> 25X1A	6/18/73	al

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